



Our employees are our most valuable asset and we are looking for people who share our passion.

Our company stands for safety, experience and efficiency in the business aviation industry.

Due to the constant growth of our aircraft fleet, we are currently looking for qualified candidates to join our team in the following position:

## FLIGHT DISPATCHER (f/m/d)

in Full Time Employment, based near Vienna

### Job duties:

- Arrangement of handling, overflight & landing authorizations, slots, PPR, etc.
- Creation and monitoring of compliant and efficient flight plans
- Flight watch
- Administrative issues
- Contact person for flight crews and aircraft management personnel

### Your profile:

- Prior experience as dispatcher in general aviation or in an airline OCC (mandatory)
- Knowledge of Jeppesen, ARINC, CFMU and other aviation-specific software
- Solid computer skills, experience with MS Office
- Excellent English language skills
- German and/or other language skills
- Willing to do shift work and to work on weekends
- High flexibility, very good organizational and co-ordinational skills
- High degree of responsibility, service orientation and ability to work under pressure
- Dispatch license would be an advantage
- The right to live and work in Austria

### We offer:

A full time employment contract within a dynamic international team, a stable duty roster and an annual gross salary of EUR 33.600,- (without dispatch license) / EUR 36.400,- (with dispatch license). Overpayment is possible depending on qualification and experience.

Candidates who meet our requirements are invited to send their application by email to [jobs@ijm.at](mailto:jobs@ijm.at)