



Our employees are our most valuable asset and we are looking for people who share our passion.

Our business stands for safety, experience and efficiency in the business aviation industry.

Due to the constant growth of our aircraft fleet, we are looking permanently for new employees:

CREW CONTROLLER (m/f)

Your responsibilities:

- Creating and monitoring of a monthly crew roster plus long-term planning
- Scheduling of crew trainings in coordination with our trainings department
- Schedule crew within legal guideline
- Short term troubleshooting
- Visa administration
- Assist our Travel department if needed
- Assist with other adhoc projects if required
- Close cooperation and communication to adjoining departments like Dispatch, Sales, Training, Flight Operations, etc.

Our requirements:

- Profound knowledge of crew planning or dispatching is a plus
- Excellent English and German language skills written and spoken
- Very good organization, coordination and problem-solving skills
- Accuracy, good communication skills, pro-active, team-oriented and stress-resistant
- Strong intercultural and social competence with high level of discretion
- Good computer skills (MS Office)

We offer:

An extraordinary and challenging full-time position within an international young team and a monthly salary of gross EUR 1.900,00

Candidates who meet our requirements are invited to send their application by email to Mrs. Yasmin Ewis y.ewis@ijm.at